

## Requirements for Verification of Military Status

New **Active Duty Military** applicants will need to present the following documentation for the initial verification of current Active Duty Military status:

- A copy of your orders that confirms and verifies the dates of Active Duty service/status - Mobilization (MOB), Temporary Duty (TDY), Permanent Change in Station (PCS) or Proof of Service Letter (Air Force)

If a member of the **National Guard or Reserve** component:

- A memorandum or Notice of Basic Eligibility form (NOBE 2384) from your Command's Educational Service Officer, Active Guard Reserve (AGR) orders, or ADOS orders

**Dependents of Active Duty Military** must present the following documentation for initial verification of affiliation with an active duty service member:

- A copy of the Service member's military orders

**Veterans and Veteran Dependents** will need to present: • DD214 (Active Duty Report)

**Those using Tuition Assistance or GI Benefits, we will also accept your TA Authorization form or your Certificate of Eligibility for benefits.**

**Submit the above documents to:**

Graduate Admissions: [gradadmissions@pennwest.edu](mailto:gradadmissions@pennwest.edu)

Undergraduate Admissions: [admissions@pennwest.edu](mailto:admissions@pennwest.edu)