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## Employment Verification Form

The purpose of this form is to verify employment eligibility for the Educational Alliance Partnership Discount with Pennsylvania Western University

**THIS FORM MUST BE COMPLETED PRIOR TO EACH SEMESTER IN ORDER TO RECEIVE A TUITION DISCOUNT. SAVE A COPY OR LINK TO THIS FORM FOR FUTURE USE.**

Please complete this form as soon as possible and email to [partnerships@pennwest.edu](mailto:partnerships@pennwest.edu) at least 30 days prior to the start of the semester. Note you may receive an updated Billing statement once processed.

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### Employee/Student Information

Student Name

Please choose one

Student PWID

Year

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### Verification of Employment by Human Resources, Payroll, or Immediate Supervisor

Is the individual actively employed?      Yes      No      Date

Company Name

Company Address

Verifier name

Phone

Email

Signature

Title

Graduate & Online Admissions | 724-938-4187 | [partnerships@pennwest.edu](mailto:partnerships@pennwest.edu)

250 University Ave., Box 91 | California, PA 15419-1394