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## Policy AD002: Trustee Emeritus Status

Recommended for Approval by: Jon Anderson  
Jon Anderson, Ph.D.  
President

Approved by: Jon Anderson  
Jon Anderson, Ph.D.  
President

Effective Date: 09/01/2025

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### A. Intent

This policy formalizes granting Trustee Emeritus status to former members of the Pennsylvania Western University Council of Trustees.

### B. Definition(s)

Not Applicable.

### C. Policy Statement

The title of *Trustee Emeritus* is an honorary designation granted by the Council of Trustees to former Trustees who have demonstrated distinguished service and significant contributions to the University.

### D. Related Policies

N/A

### E. Contact Information

For additional information, please contact the Office of the President.

### F. Policy Review Schedule

Each policy shall be reviewed by the corresponding Vice President on a regular basis as appropriate.



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## Procedure AD002: Awarding Trustee Emeritus Status

<b>Corresponding Policy:</b>	Trustee Emeritus Status (AD002)
<b>Responsible Office:</b>	Office of the President
<b>Effective Date:</b>	09/01/2025
<b>Last Reviewed/Updated Date:</b>	Not Applicable

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### A. Intent

The purpose of this procedure is to outline the process by which Pennsylvania Western University identifies, reviews, and grants emeritus status to former trustees in recognition of their service.

### B. Definition(s)

Not Applicable.

### C. Procedure

- Eligibility – To be eligible for consideration as Trustee Emeritus, an individual must:
  - Have served at least ten years in the role.
  - Have served the University with distinction, demonstrated by a record of engagement, leadership, philanthropy, or other meaningful contributions.
  - No longer be an active voting member of the Council of Trustees.
- Nomination and Approval Process:
  - Nominations may be submitted through the Trustee Emeritus Nomination Form by any current Trustee or the University President.
  - Nominations will be reviewed by the Executive Committee of the Council of Trustees, which will make a recommendation to the full Council.
  - A majority vote of the Council of Trustees is required to confer Trustee Emeritus status.
- Privileges of Trustee Emeritus Status – Trustees Emeriti are invited to remain engaged with the University community. While they hold no voting authority or fiduciary responsibilities, they may be:
  - Eligible for participation in academic processions in which current trustees participate.
  - Invited to university events to which current trustees are invited.
  - Included on mailing lists that include current trustees.
  - Included in a list of trustee emeriti on the university website.
  - Eligible for other privileges approved by the president.
- Transitional Provision for Legacy Trustees – To honor the service of former Trustees from the legacy institutions of California, Clarion and Edinboro Universities of Pennsylvania, prior to the implementation of this policy, there will be a one-year

window following its adoption during which:

- Any former Trustee from a legacy institution may be considered for Trustee Emeritus status,
- Provided they meet the eligibility requirements outlined in this policy at the time of their departure from the Council.

**D. Related Policies or Procedures**

Trustee Emeritus Status Policy (AD002)

**E. Forms/Resources**

[Trustee Emeritus Nomination Form](#)

**F. Contact Information**

For additional information, please contact the Office of the President.

**G. Procedure Review Schedule**

Each procedure shall be reviewed by the corresponding Vice President on a regular basis as appropriate.