



County of Allegheny

DEPARTMENT OF MANAGEMENT AND BUDGET
DIVISION OF PURCHASING AND SUPPLIES
542 FORBES AVENUE
ROOM 201 COUNTY OFFICE BUILDING
PITTSBURGH PA 15219

Inquiry No. RFQ-3603JS
DATE: August 21, 2026

Please quote the lowest prices at which you will furnish and **DELIVER F.O.B. Point of Delivery, Treasurer's Office Compensation and Classification Study** in accordance with articles of agreement or any other instructions attached to this inquiry.

Quotes will be received electronically until 11:30 A.M. E.T. on: Wednesday, September 2, 2026

All quotes must be submitted electronically via <https://alleghenycounty.bonfirehub.com/portal/?tab=openOpportunities>

No quotes shall be accepted in person, by US Mail, by private courier, via oral or email communication, telephone or fax transmission.

In arriving at the inquiry price, the quoter shall take into consideration all discounts for cash and all other credits and allowances. Amending the inquiry by quoting a discount or other uncalled for allowances may be cause for rejection of the quote.

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**THIS IS A REQUEST FOR QUOTATION ONLY AND SHOULD NOT BE CONSTRUED AS AN ORDER**  
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ALL ITEMS UNDER THIS INQUIRY MUST BE AMERICAN MADE

Treasurer's Office Compensation and Classification Study

WORKSHEET FOR REFERENCE PURPOSES ONLY – PRICING MUST BE SUBMITTED ONLINE OR BID
WILL NOT BE ACCEPTED UNDER ANY CIRCUMSTANCES

Item Code #	Description	Unit	Quantity
#1	Lump sum price to provide services as delineated in this Request for Quotes document.	LS	1

PERIOD OF CONTRACT: This Contract is valid for a fixed period of five (5) months starting on the Effective Date

Project Overview

The Allegheny County Treasurer's Office seeks a qualified vendor to conduct a comprehensive compensation and classification study for approximately 50 non-union employees across 44 distinct roles. The office has no existing classification structure, pay bands, or progression pathways, and has never undertaken a formal compensation study. The objective is to establish a defensible, data-driven framework that can be maintained internally and completed before year-end.