



REQUEST FOR PROPOSAL – THIS IS NOT AN ORDER
RFP # 260728
Segmental Retaining Wall Construction

Please bid on the following and e-mail (mcvetic@ccac.edu) your reply to Mike Cvetic **no later than Tuesday, July 28, 2026.**

An insurance certificate as described on “Form B” (attached) must be submitted by the awarded vendor prior to any service being performed.

For questions or to view site, contact Regis Fate at 412-237-2517 (rfate@ccac.edu) or Marty Palma at 412-237-2728 or mpalma@ccac.edu.

Payment terms: net 30 after completion and acceptance of invoice by CCAC. Vendor must be willing to invoice CCAC and allow 30 days for payment.

Please include:

- Anticipated start date _____
- Estimated duration of work _____

Pricing should include all labor, materials, equipment, supervision, and incidental costs necessary to complete the work.

See specifications on the following pages.

Prevailing wages shall apply for proposals in excess of \$25,000.

Lump Sum Bid \$ _____

Bidder's Name: _____

Company Name: _____

Phone: _____

Segmental Retaining Wall Construction

Project Overview

The Community College of Allegheny County (CCAC) is soliciting proposals from qualified contractors for the design and construction of a Segmental Retaining Wall (SRW) utilizing a Versa-Lok® retaining wall system or an approved equal system.

The retaining wall is located below and adjacent to an existing parking lot and shall be designed to permanently support the parking lot, associated vehicular loads, and surrounding grades. The Contractor shall provide all labor, materials, equipment, engineering, permits, supervision, and incidentals necessary to complete the project in accordance with this Request for Proposals.

Scope of Work

The Contractor shall provide a complete, turnkey installation including, but not limited to:

- Mobilization and site protection
- Utility location and protection
- Excavation and disposal of unsuitable materials
- Construction staking and layout
- Aggregate leveling pad installation
- Installation of the segmental retaining wall
- Installation of geogrid reinforcement as required by the engineered design
- Installation of drainage aggregate, perforated drainpipe, and outlet structures
- Installation of geotextile fabric where required.
- Structural backfill and compaction.
- Surface restoration including grading, pavement, curbing, landscaping, and disturbed areas
- Erosion and sediment control measures
- Final cleanup
- As-built documentation

The project shall be completed in accordance with the approved manufacturer's engineered design and the manufacturer's published requirements.

Contractor Design Responsibility

Engineering shall include:

- Complete structural calculations
- Shop drawings
- Geogrid layout
- Cross-sections
- Construction details
- Drainage design
- Material specifications
- Construction sequencing where required

The Contractor shall follow all engineering with the wall system manufacturer.

Design Requirements

The retaining wall shall be designed using the current manufacturer's engineering design methodology and manuals.

The design shall comply with:

- Manufacturer's Design Manual
- Manufacturer's Construction Manual
- Current ASTM Standards
- AASHTO requirements where applicable
- International Building Code (IBC)
- Applicable Pennsylvania Uniform Construction Code
- All local codes and regulations

The wall shall be designed to resist:

- Active earth pressures
- Hydrostatic pressure
- Vehicular surcharge loading from the adjacent parking lot
- Global stability failure
- Bearing capacity failure
- Sliding
- Overturning
- Settlement
- Frost effects

The design shall incorporate all required geogrid reinforcement

No substitution of design methodology or installation practices shall be permitted without written approval from CCAC.

Materials

Materials shall include:

- Versa-Lok retaining wall blocks or approved equal.
- Matching cap units
- Geogrid reinforcement
- Leveling pad aggregate
- Drainage stone
- Perforated drainpipe
- Geotextile fabric
- Structural backfill
- Any additional materials required by engineered design

All materials shall be new and installed in accordance with manufacturer recommendations.

Installation Requirements

Installation shall strictly follow:

- Manufacturer's current installation specifications
- Manufacturer's engineering recommendations
- Industry standards for Segmental Retaining Wall construction

A manufacturer-certified installer or contractor with documented experience installing the proposed wall system shall supervise the work.

No deviations from approved construction details shall be permitted without written approval from the Engineer of Record and CCAC.

Compaction and Quality Control

The Contractor shall:

- Compact all structural fill in accordance with the engineered specifications
- Perform moisture conditioning as required
- Maintain proper lift thickness
- Protect completed work from disturbance

Drainage

The Contractor shall install all drainage components required by the engineered design including:

- Drainage aggregate
- Perforated collector pipe
- Positive discharge outlets
- Surface drainage measures
- Weep outlets where required

The completed system shall prevent hydrostatic pressure from developing behind the retaining wall.

Permits

The Contractor shall obtain and pay for all permits required for the project, including but not limited to:

- Building permits
 - Excavation permits
 - Utility permits
 - Right-of-way permits, if applicable
 - Inspection fees
 - Any other permits required by local, county, state, or federal agencies
- If needed, the Contractor shall coordinate all required inspections and obtain final approval from the Authority Having Jurisdiction prior to project closeout

Contractor Qualifications

The Contractor shall:

- Have a minimum of five (5) years of experience constructing Segmental Retaining Walls
- Have successfully completed at least three (3) similar retaining wall projects supporting vehicular loading
- Provide references
- Be properly licensed to perform the work
- Maintain all required insurance
- Comply with OSHA regulations

Warranty

The Contractor shall provide:

- Minimum one (1) year workmanship warranty
- Manufacturer's material warranty

Closeout Requirements

Prior to final payment, the Contractor shall provide:

- Final inspection approvals, if required
- Copies of all permits and permit closeouts
- Manufacturer warranties
- Contractor warranty documentation
- Material certifications
- Maintenance recommendations

Proposal Requirements

Proposals shall include:

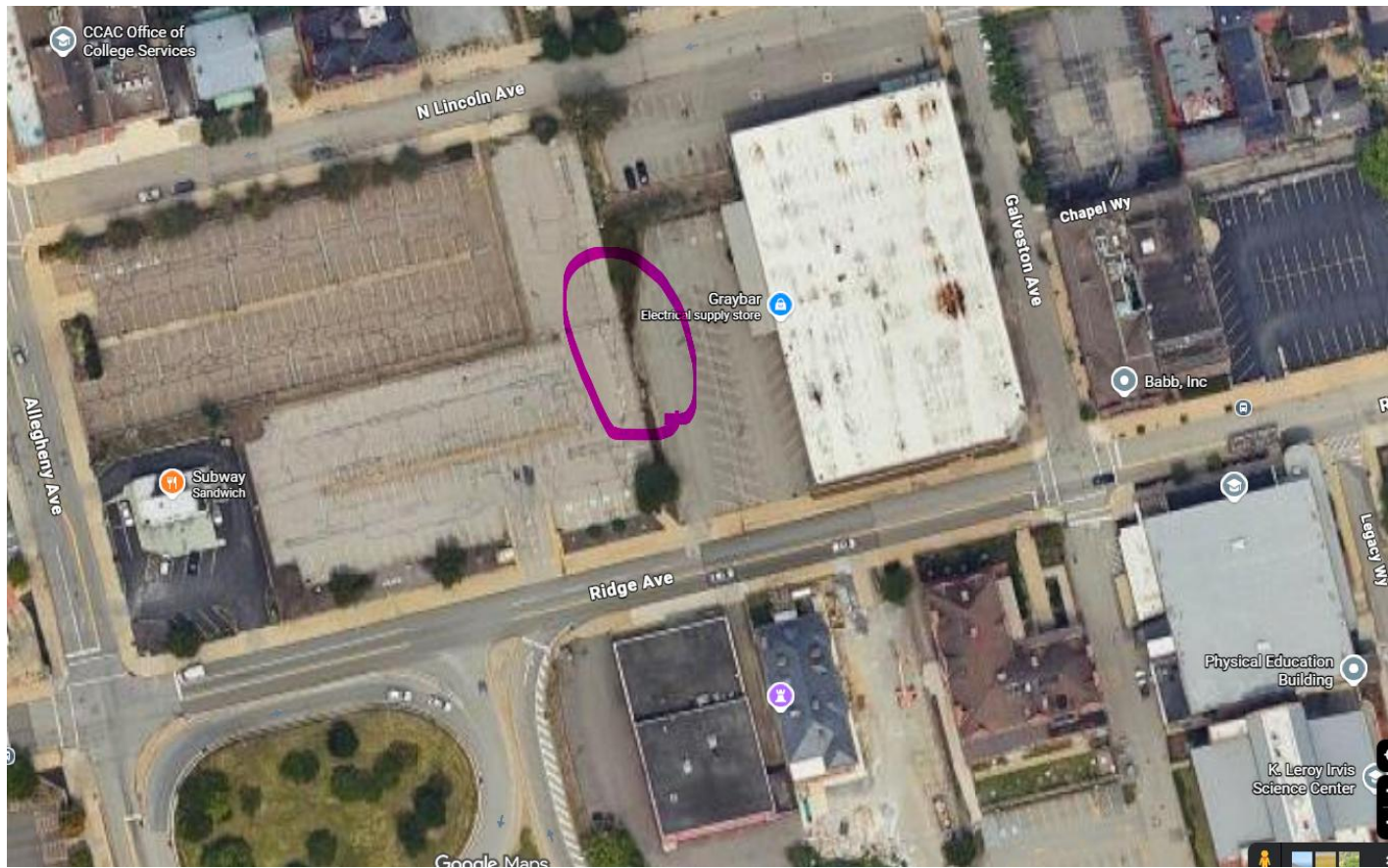
- Company qualifications
- Experience with similar projects
- Proposed retaining wall system
- Project schedule
- Engineering approach
- List of subcontractors
- Lump sum pricing
- Unit pricing for additional excavation and unsuitable material removal
- References
- Insurance certificates
- Confirmation that all engineering, permits, inspections, testing, and certifications are included in the proposal

Basis of Award

Award will be based on:

- Compliance with this Request for Proposals
- Contractor qualifications and experience
- Experience constructing retaining walls supporting vehicular loads
- Quality of the proposed wall system
- Project schedule
- References
- Total project cost

Location of Wall on 900 block of Ridge Ave., North Side - next to Graybar Electric.





COMMUNITY COLLEGE OF ALLEGHENY COUNTY
800 ALLEGHENY AVENUE PITTSBURGH, PA 15233

INSURANCE REQUIREMENTS

FORM B

Indemnification. To the fullest extent permitted by law, Contractor shall defend, indemnify and hold harmless the Community College of Allegheny County (CCAC), its agents, officers, employees, and volunteers from and against all claims, damages, losses, and expenses (including but not limited to attorney fees and court costs) arising from the acts, errors, mistakes, omissions, work or service of Contractor, its agents, employees, or any tier of its subcontractors in the performance of this Contract. The amount and type of insurance coverage requirements of this Contract will in no way be construed as limiting the scope of indemnification in this Paragraph.

Insurance. Contractor shall maintain during the term of this Contract insurance policies described below issued by companies licensed in Pennsylvania with a current A.M. Best rating of A- or better. At the signing of this Contract, and prior to the commencement of any work, Contractor shall furnish the CCAC Purchasing Department with a **Certificate of Insurance** evidencing the required coverages, conditions, and limits required by this Contract at the following address: Community College of Allegheny County, Purchasing Department, 800 Allegheny Avenue, Pittsburgh, PA 15233.

The insurance policies, except Workers' Compensation and Professional Liability, shall be endorsed to name Community College of Allegheny County, its agents, officers, employees, and volunteers as Additional Insureds with the following language or its equivalent:

Community College of Allegheny County, its agents, officers, employees, and volunteers are hereby named as additional insureds as their interest may appear.

All such Certificates shall provide a 30-day notice of cancellation. Renewal Certificates must be provided for any policies that expire during the term of this Contract. Certificate must specify whether coverage is written on an Occurrence or a Claims Made Policy form.

Insurance coverage required under this Contract is:

- 1) **Commercial General Liability** insurance with a limit of not less than \$1,000,000 per occurrence for bodily injury, property damage, personal injury, products and completed operations, and blanket contractual coverage, including but not limited to the liability assumed under the indemnification provisions of this Contract.
- 2) **Automobile Liability** insurance with a combined single limit for bodily injury and property damage of not less than \$1,000,000 each occurrence with respect to Contractor's owned, hired, and non-owned vehicles.
- 3) **Workers' Compensation** insurance with limits statutorily required by any Federal or State law and **Employer's Liability** insurance of not less than \$100,000 for each accident, \$100,000 disease for each employee, and \$500,000 disease policy limit.