



**BID A-24-26
GRASS CUTTING AND PRUNING AT CCAC WEST HILLS CENTER
1000 MCKEE ROAD (just off Oakdale exit of 22/30), OAKDALE, PA 15071**

Please bid on the following, and e-mail (mcvetic@ccac.edu) your reply back to Mike Cvetic **no later than Wednesday, March 18, 2026.**

Provide all labor, material, equipment, and supervision for the cutting and trimming of lawn areas for the 2026 grass cutting seasons.

Interested contractors may contact Jack Bostrom, Director of Facilities – North Campus, at jbostrom@ccac.edu 412-369-3658 and visit the site for additional details.

CCAC will not sign any agreement or contract submitted by the vendor.

This work will require full grass cutting and trimming services **weekly unless requested to cut back to bi-weekly during dry periods of the growing season (approximately 25-30 cuts per season)**. Any variance must be communicated to the college.

See attached sketch – Shaded areas for grass cutting.

Grass must be cut to three inches, maintained to pre-existing cut lines, and at least six feet from curb line.

The contractor will be responsible for removal of all grass clippings and debris from site to include all necessary cleanup of hard surfaces.

Full service visit – area noted in green on accompanying picture. Full service visit to include trimming around the car corral area.

\$ _____ /visit

Note that the area around the wastewater plant is not a part of the scope of work.

Water Detention Pond area back by the car corral, in the back parking lot to be cut at least two times a season - June and September.

\$ _____ /cut

Mulching to be only once per year in May. Mulch around front entrance small bed and around the approximately 200 shrubs at front door entrance. No mulching around trees.

Two prunings to be completed in May and September.

Trim work shall be required along all buildings, driveways, parking lots, curbs, planting beds, and tree wells.

Additional pruning and mulching: \$ _____ May 2026

Additional pruning: \$ _____ Sept 2026

Site visits must be scheduled at least 24 hours prior to cutting to allow for coordination of parking and equipment.

Insurance Requirements: See “Form B” attached. A certificate showing required insurance must be submitted by the awarded vendor.

The college may terminate the contract with notice to the vendor.

Company Name: _____

Detention Pond →



CCAC

WEST HILLS CENTER

1000 McKee Road
Oakdale, PA. 15071

PLOT PLAN
GRASS CUTTING

shaded areas
for contracted
lawn services



WASTEWATER
TREATMENT
PLANT

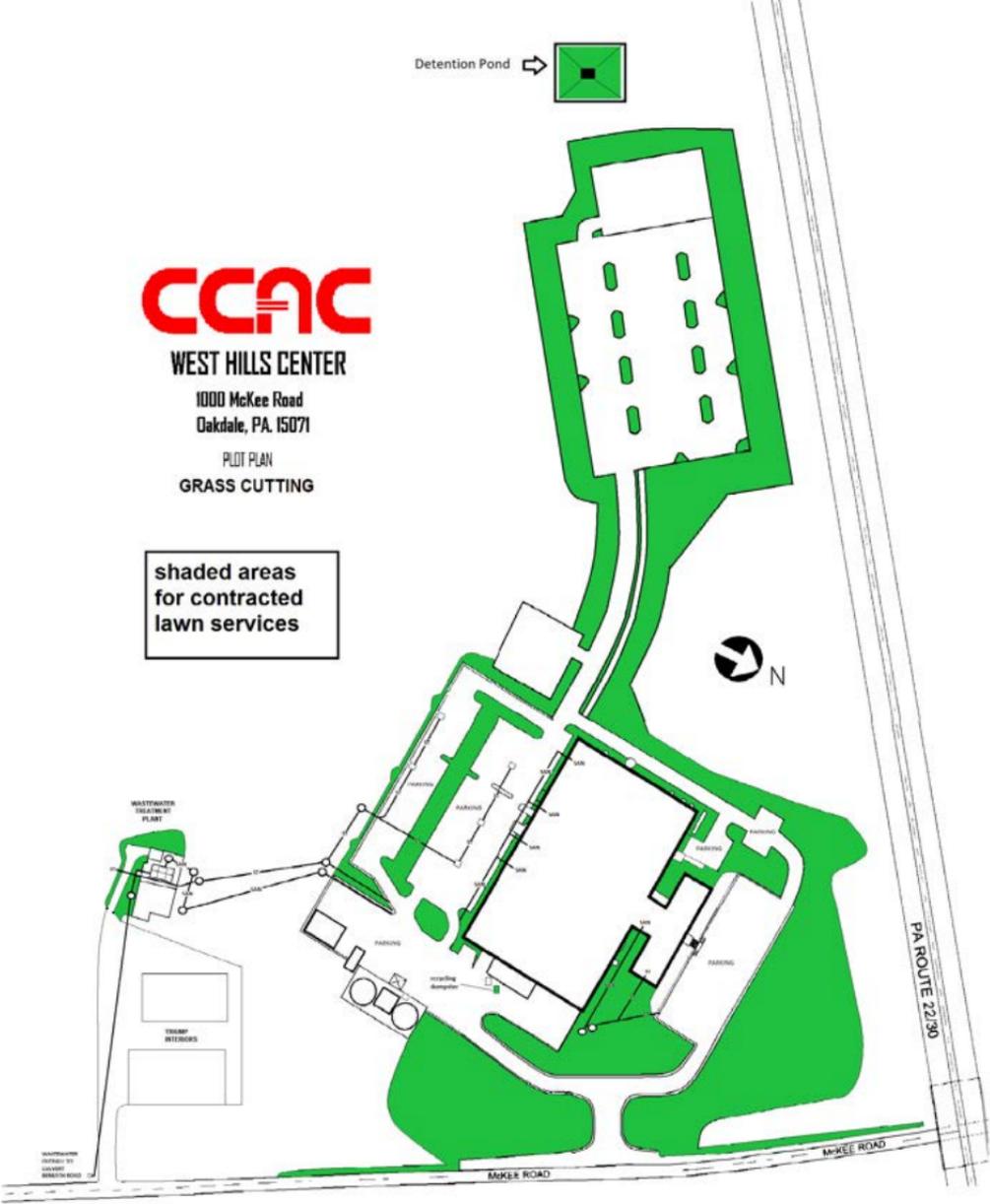
TRUCK
PARKING

WASTEWATER
TREATMENT
PLANT

McKEE ROAD

McKEE ROAD

PA ROUTE 22/30



COMMUNITY COLLEGE OF ALLEGHENY COUNTY
800 ALLEGHENY AVENUE PITTSBURGH, PA 15233

INSURANCE REQUIREMENTS

FORM B

Indemnification. To the fullest extent permitted by law, Contractor shall defend, indemnify and hold harmless the Community College of Allegheny County (CCAC), its agents, officers, employees, and volunteers from and against all claims, damages, losses, and expenses (including but not limited to attorney fees and court costs) arising from the acts, errors, mistakes, omissions, work or service of Contractor, its agents, employees, or any tier of its subcontractors in the performance of this Contract. The amount and type of insurance coverage requirements of this Contract will in no way be construed as limiting the scope of indemnification in this Paragraph.

Insurance. Contractor shall maintain during the term of this Contract insurance policies described below issued by companies licensed in Pennsylvania with a current A.M. Best rating of A- or better. At the signing of this Contract, and prior to the commencement of any work, Contractor shall furnish the CCAC Purchasing Department with a **Certificate of Insurance** evidencing the required coverages, conditions, and limits required by this Contract at the following address: Community College of Allegheny County, Purchasing Department, 800 Allegheny Avenue, Pittsburgh, PA 15233.

The insurance policies, except Workers' Compensation and Professional Liability, shall be endorsed to name Community College of Allegheny County, its agents, officers, employees, and volunteers as Additional Insureds with the following language or its equivalent:

Community College of Allegheny County, its agents, officers, employees, and volunteers are hereby named as additional insureds as their interest may appear.

All such Certificates shall provide a 30-day notice of cancellation. Renewal Certificates must be provided for any policies that expire during the term of this Contract. Certificate must specify whether coverage is written on an Occurrence or a Claims Made Policy form.

Insurance coverage required under this Contract is:

- 1) **Commercial General Liability** insurance with a limit of not less than \$1,000,000 per occurrence for bodily injury, property damage, personal injury, products and completed operations, and blanket contractual coverage, including but not limited to the liability assumed under the indemnification provisions of this Contract.
- 2) **Automobile Liability** insurance with a combined single limit for bodily injury and property damage of not less than \$1,000,000 each occurrence with respect to Contractor's owned, hired, and non-owned vehicles.
- 3) **Workers' Compensation** insurance with limits statutorily required by any Federal or State law and **Employer's Liability** insurance of not less than \$100,000 for each accident, \$100,000 disease for each employee, and \$500,000 disease policy limit.