



# **REQUEST FOR PROPOSAL 3162**

## **Metro Ethernet Services**

**Prepared by**

**Community College of Allegheny County**

**Purchasing Department – Office of College Services**

**800 Allegheny Avenue**

**Pittsburgh, Pennsylvania 15233**

**ALL QUESTIONS REGARDING THIS RFP SHOULD BE SUBMITTED VIA EMAIL TO  
[mcvetic@ccac.edu](mailto:mcvetic@ccac.edu) NO LATER THAN**

**May 4, 2026, at 12:00 NOON**

**RESPONSES TO THIS RFP MUST DELIVERED TO THE PURCHASING DEPARTMENT NO  
LATER THAN:**

**May 7, 2026 at 2:00 p.m.**

## 1. Project Overview

The College is soliciting proposals for three (3) dedicated Metro Ethernet (E-Line) circuits. All circuits must originate from the College's colocation environment at DataBank PIT1 and terminate at the specified campus and administrative locations.

## 2. Scope of Work & Technical Requirements

The Provider must deliver end-to-end Ethernet private line services meeting the following mandatory requirements:

- Physical Interface: 10Gbps Ethernet handoffs.
- Optics Type: 10GBASE-LR (Long Reach) Single-mode Fiber (SMF) at 1310 nm.
- Connector: LC Duplex.
- Demarcation: Service delivered to the provider's assigned panel in the DataBank PIT1 Meet-Me-Room (MMR).
- Note: CCAC will coordinate and fund the physical cross-connects from the MMR to the CCAC cage.

Destination	Address	Bandwidth	MTU	Physical Handoff
Homewood-Brushton	701 N. Homewood Ave Pittsburgh, PA 15208	2 Gbps	9100	10G-LR Single-Mode Fiber
Braddock Hills	250 Yost Blvd Pittsburgh, PA 15221	1 Gbps	9100	10G-LR Single-Mode Fiber
Vac	900 N Lincoln Avenue Pittsburgh, PA 15233	10 Mbps*	1500	10G-LR Single-Mode Fiber

\*Or the Provider's minimum available tier specified.

## 3. Demarcation & Cross-Connects

- Provider Delivery: The provider shall deliver the circuits to their assigned panel within the DataBank PIT1 Meet-Me-Room (MMR).
- CCAC Responsibility: CCAC will coordinate and fund the physical cross-connects from the carrier's demarcation point to the CCAC cage/cabinet via DataBank's facility management.
- Documentation: The provider must provide the Circuit ID and Letter of Authorization/CFA (Connecting Facility Assignment) immediately upon order completion to facilitate the internal cross-connect process.
- CCAC Campus Handoff: At the Homewood-Brushton and Braddock Hills center locations, the provider is responsible for the full extension into the specified data closets, terminating on a provider-owned patch panel within the CCAC rack or wall mounted.
  - Homewood-Brushton: Room Basement Telco
  - Braddock Hills: Room 106
  - VAC: Basement Room 009

#### 4. Pricing Matrix

Please provide pricing per the matrix below.

Location	Bandwidth	1-Year MRC	3-Year MRC	5-Year MRC	NRC (Install)
Homewood-Brushton	2 Gbps	\$	\$	\$	\$
Braddock Hills	1 Gbps	\$	\$	\$	\$
VAC	10 Mbps*	\$	\$	\$	\$

\*Or the Provider's minimum available tier specified.

#### 5. Terms and Conditions

- **Timeline:** Proposers must provide an estimated "Days to Install" from contract execution.
- **Right of Refusal:** The College reserves the right to reject any or all bids.
- **SLA Requirements:** Provider must provide a minimum 99.99% uptime guarantee.
- **Confidentiality:** Pricing and route maps provided in response to this RFP will be kept confidential.

## Appendix A: Vendor Response Form

(Vendors must complete this section in its entirety)

### 1. Physical & Technical Details

- 10G-LR SMF Handoff Supported?  Yes  No
- CPE Accept 120-240 AC Power  Yes  No
- Homewood-Brushton 9100 MTU?  Yes  No
- Braddock Hills 9100 MTU?  Yes  No

### 2. Support & Maintenance

- Availability SLA (%): \_\_\_\_\_
- Mean Time to Repair (Hrs): \_\_\_\_\_

### 3. Acknowledgement

Provider agrees to provide LOA/CFA within 5 days of install.

Provider agrees to terminate in CCAC Racks/Spaces.

### 4. Pricing

Monthly Recurring Costs			
	1 Year	3 Year	5 Year
Homewood-Brushton (2 Gbps)			
Braddock Hills (1 Gbps)			
VAC (10 Mbps)			

Nonrecurring Costs			
	1 Year	3 Year	5 Year
Homewood-Brushton (2 Gbps)			
Braddock Hills (1 Gbps)			
VAC (10 Mbps)			

Vendor Name: \_\_\_\_\_

## 6. Submission Instructions

- Proposals must be submitted electronically in PDF format
- Submission deadline: May 7, 2026, no later than 2:00 p.m.
- Submit proposals to: [mcvetic@ccac.edu](mailto:mcvetic@ccac.edu). Please make sure that you receive a confirmation of receipt from Mike Cvetic.

## 7. Terms and Conditions

The Community College of Allegheny County (CCAC) reserves the right to reject any or all proposals, request additional information, and negotiate terms with selected vendors. Submission of a proposal does not constitute a commitment to award a contract.

All services must comply with applicable Commonwealth of Pennsylvania regulations, CCAC policies, and relevant public-sector procurement requirements.

**8. MWDBE Participation:** CCAC is committed to providing maximum opportunities for qualified minority-owned business enterprises (“MBE’s”), economically disadvantaged group-owned business enterprises (“DBE’s”), and/or women-owned business enterprises (“WBE’s”), and has established an overall goal of having 13% MBE and 7% WBE/DBE participation in its contracts and external procurements. In accordance with these goals, responding firms are asked to include the following information in their submissions: (1) if applicable, proof of certification as an MBE/WBE/DBE business or, if qualified but not yet certified, actions that it will take to obtain appropriate certification as an MBE, WBE or DBE; and (2) actions that it will take to ensure that MBE, WBE DBE’s are appropriately considered as subcontractors, if applicable.

## 9. Awardee Documents:

Insurance Requirements in accordance with the attached “Form B”.

Master Services Agreement (see attached).

**COMMUNITY COLLEGE OF ALLEGHENY COUNTY**  
**800 ALLEGHENY AVENUE PITTSBURGH, PA 15233**

**INSURANCE REQUIREMENTS (AWARDEE ONLY)**

**FORM B**

**Indemnification.** To the fullest extent permitted by law, Contractor shall defend, indemnify and hold harmless the Community College of Allegheny County (CCAC), its agents, officers, employees, and volunteers from and against all claims, damages, losses, and expenses (including but not limited to attorney fees and court costs) arising from the acts, errors, mistakes, omissions, work or service of Contractor, its agents, employees, or any tier of its subcontractors in the performance of this Contract. The amount and type of insurance coverage requirements of this Contract will in no way be construed as limiting the scope of indemnification in this Paragraph.

**Insurance.** Contractor shall maintain during the term of this Contract insurance policies described below issued by companies licensed in Pennsylvania with a current A.M. Best rating of A- or better. At the signing of this Contract, and prior to the commencement of any work, Contractor shall furnish the CCAC Purchasing Department with a **Certificate of Insurance** evidencing the required coverages, conditions, and limits required by this Contract at the following address: Community College of Allegheny County, Purchasing Department, 800 Allegheny Avenue, Pittsburgh, PA 15233.

The insurance policies, except Workers' Compensation and Professional Liability, shall be endorsed to name Community College of Allegheny County, its agents, officers, employees, and volunteers as Additional Insureds with the following language or its equivalent:

Community College of Allegheny County, its agents, officers, employees, and volunteers are hereby named as additional insureds as their interest may appear.

All such Certificates shall provide a 30-day notice of cancellation. Renewal Certificates must be provided for any policies that expire during the term of this Contract. Certificate must specify whether coverage is written on an Occurrence or a Claims Made Policy form.

Insurance coverage required under this Contract is:

- 1) **Commercial General Liability** insurance with a limit of not less than \$1,000,000 per occurrence for bodily injury, property damage, personal injury, products and completed operations, and blanket contractual coverage, including but not limited to the liability assumed under the indemnification provisions of this Contract.
- 2) **Automobile Liability** insurance with a combined single limit for bodily injury and property damage of not less than \$1,000,000 each occurrence with respect to Contractor's owned, hired, and non-owned vehicles.
- 3) **Workers' Compensation** insurance with limits statutorily required by any Federal or State law and **Employer's Liability** insurance of not less than \$100,000 for each accident, \$100,000 disease for each employee, and \$500,000 disease policy limit.

## Exhibit A

### **1.0 Insurance**

**1.1 General.** Vendor shall procure, before the Contract Services are commenced hereunder, and maintain at its own cost and expense, during the entire period of the performance under this Agreement, the types and amounts of insurance listed in this Section 1 with insurance companies with a Best's Rating of not less than A-, VII .

### **1.2 Worker's Compensation and Employer's Liability.**

- (a) Workers' Compensation - Statutory Limits
- (b) Employer's Liability in an amount not less than:

- \$1,000,000 Each Accident
- \$1,000,000 Disease - Policy Limit
- \$1,000,000 Disease - Each Employee

Note:

(i) Coverage shall be provided in accordance with the laws of the applicable State(s) where such Contract Services are performed.

### **1.3 Commercial General Liability/ Umbrella Liability.**

In an amount not less than:

- \$5,000,000 General Aggregate
- \$1,000,000 Personal and Advertising Injury
- \$1,000,000 Each Occurrence
- \$1,000,000 Product Liability
- \$5,000,000 Umbrella

### **1.4 Business Automobile Liability.**

With a Combined Single Limit not less than:

- \$1,000,000 Each Accident

Notes with respect to 1.3 and 1.4 above:

(i) Policies shall provide that Community College of Allegheny County (CCAC), Its Schools, officers, employees, agent and board members be named as an Additional Insured for Vendor's full limits of coverage on a primary basis, but in no case less than the limits specified. Policies shall be endorsed with a waiver of subrogation clause to the extent the claim is or should have been covered by insurance.

(ii) If Claims Made coverage is provided, the policy retroactive date shall be effective prior to the date of this Agreement and the extended reporting period or policy renewal must provide that the policy will respond to claims made for at least 24 months after completion of the Contract Services.

**1.5 Crime Insurance** - Provide a limit of at least \$1,000,000 Per loss including Customer's Property Coverage in favor of CCAC and its Subsidiaries. In addition, CCAC shall be named as a Loss Payee for any claims involving CCAC and/or its Subsidiaries' Property.

**1.6 Professional Liability (E&O)** - Provide a limit of at least \$2,000,000 including coverage for the services provided by Vendor to CCAC as outlined in the contract with CCAC. If the coverage is written on a claims-made basis, coverage shall be continued for a 2 year period beyond the termination of the contract covering the work performed under this contract or a 2-Year Tail Policy shall be purchased at the time the contract ceases.

**1.7 Cyber Coverage** - Provide Network Security, Privacy and Technology Errors & Omissions Coverage at a limit of \$10,000,000 including CCAC and its Subsidiaries as Additional Insureds as respects the services provided by Vendor for CCAC [however, no Insured v. Insured Exclusion shall apply to claims by CCAC against Vendor). If the coverage is written on a claims-made basis, coverage shall be continued for a 2 year period beyond the termination of the contract covering the work performed under this contract or a 2-Year Tail Policy shall be purchased at the time the contract ceases.

**1.8 Inland Marine that includes Transit and All Site Storage Coverage** - In the amount that covers the value of the contract. This will need to cover the products in your care custody and control and in transit.

**1.9 Approval.** vendor shall not commence work under this Agreement until it has forwarded to CCAC, for review and approval, certificate(s) of the insurance required. CCAC shall be given a minimum of 30 days' notice in the event of a material change or cancellation of any of the insurance required. The fact that vendor has obtained the insurance required in this Agreement shall in no manner lessen nor affect Vendors other obligations set forth in any provision of this Agreement.

**1.10 WAIVER OF SUBROGATION.**

Companies providing required insurance must waive all rights against Community College of Allegheny County (CCAC), affiliates and subsidiaries, all of their respective officers, directors, employees, and agents for recovery of damages to the extent these damages are covered by the above referenced insurance.



## MASTER SERVICES AGREEMENT

(Awardee Only)

### RFP

THIS MASTER SERVICES AGREEMENT ("Agreement") is made and entered into as of this \_\_\_\_ day of \_\_\_\_\_, 2026, by and between **Community College of Allegheny County**, with a business office located at 800 Allegheny Avenue, Pittsburgh, PA 15233 (hereinafter referred to as the "College"), and \_\_\_\_\_ (hereinafter referred to as "Contractor").

### RECITALS

WHEREAS, the College has issued a Request for Quotation, Bid Solicitation, Request for Proposal, and/or a Purchase Order (hereinafter individually and collectively referred to as the "Order"), pursuant to

<b>Bid Proposal No.</b>	
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which College seeks to procure certain work and services, as more fully described on the Order; and

WHEREAS, Contractor has submitted a proposal to the College to provide the services described in the Order, a copy of which is attached hereto as Exhibit A (hereinafter the "Proposal") and incorporated by reference;

WHEREAS, the College desires to engage Contractor to provide the services, pursuant to and in accordance with the terms and conditions that this Agreement set forth herein.

NOW, THEREFORE, in consideration of the premises and covenants that this Agreement contains, the receipt and adequacy of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. **Term.** The term of this Agreement shall be as specified in the Order unless otherwise stated in the section below. If no date is specified, this Agreement shall begin with the date first stated above and terminate upon satisfactory completion of the services described herein.

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2. **Services.** Contractor shall fully and faithfully perform the work and services described in the Order and the Proposal and any specifications, scope of work or other documentation attached thereto. Contractor warrants that all work and services performed by or on behalf of it under this Agreement will conform to all terms and specifications set forth in the Order and in the Proposal.

3. **Price/Fees:** The College shall pay Contractor for the services and work performed by Contractor in accordance with the fees and/or prices set forth in the Proposal.

4. Terms and Conditions: This Agreement, and the services to be performed by Contractor hereunder, will be subject to and governed by College's Standard Terms and Conditions for the Purchase of Goods and Services ("Master Terms"), which are incorporated herein by reference. The Master Terms can be viewed and downloaded at <https://online.flippingbook.com/view/182546862/>. By signing below, Contractor acknowledges its receipt and acceptance of the Master Terms.

5. Insurance Requirements: In addition to the Master Terms, Contractor shall comply with the insurance and indemnification requirements set forth on Exhibit B, which are incorporated herein by reference. Prior to commencing performance of the Services, Contractor shall furnish to the College a properly executed certificate(s) of insurance which evidence all insurance required by Exhibit B. Said certificate(s) of insurance shall be attached herein as Exhibit C.

6. Assignment. Contractor may not assign or subcontract this Agreement or its performance thereof, in whole or in part, without the College's prior written consent.

7. Entire Agreement; Modification. This Agreement, together with the Exhibits and other documents referenced and incorporated herein, sets forth the entire agreement of the parties on the subject matter hereof and supersedes all previous or concurrent agreements between them, whether oral or written. Any proposal, quotation, acknowledgment, confirmation or other writing submitted by Contractor to the College shall not be deemed to amend or modify this Agreement, and will be of no legal effect except to the extent that it serves to identify the work and services to be performed by the Contractor. This Agreement, and the terms set forth in the Master Terms, will control over any conflicting terms or provisions contained in any proposal, invoice or other documentation submitted by Contractor to College. The terms of this Agreement may not be modified or changed except by a writing that both parties sign. This Agreement shall inure to the benefit of the College and Contractor and the College's successors and assigns.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

**AWARDEE ONLY – COMPANY NAME**

**COMMUNITY COLLEGE  
OF ALLEGHENY COUNTY**

By: \_\_\_\_\_

By: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Title: Vice President for Finance

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBITS - The following Exhibits are attached hereto and made a part of this Agreement for all purposes:**

- Exhibit A – CCAC's RFP**
- Exhibit B - Contractor's Proposal Response**
- Exhibit C - Insurance Requirements**
- Exhibit D - Contractor's Certificate(s) of Insurance**