

ADDENDUM 2
RFP 3158 - Architectural/Engineering Professional Services Complete Roof
Replacement Boyce Campus
February 3, 2026

The following additional information is hereby made a part of this RFP:

Q1. Are any rooftop units (RYCs) or other roof mounted items to be moved or replaced related to the roof project?

Response 1. No. Existing roof top units will all remain as they are and will need to be incorporated into the new roof accordingly.

Q2. Where would future PV panels be located in the future?

Response 2. There are no specific plans to install PV panels at this time but should PV panels be installed at some point in the future they would likely cover the entire roof. This information is just provided as an FYI as the design professional is designing the new roof. No design or associated design fees should be included in the project to prepare for any future PV panel installation.

Q3. Is there lightning protection currently on the building or does that need to be included in the design?

Response 3. CCAC is not certain whether or not there is lightning protection currently, however, the project should be designed to comply with any and all required codes.

Q4. What architect responsibilities are to be included in the construction administration?

Response 4. CCAC would expect the design professional to address standard CA responsibilities including: responses to RFI's, review of construction progress, oversight of any change orders, review of pay apps and similar. It would also be expected that the design professional would organize and oversee weekly construction meetings and provide meeting minutes with any necessary logs.

Q5. Does a construction cost estimate need to be provided by the design professional as part of this project?

Response 5. Yes. The proposed fee should be broken down as follows:

1. Proposed fee:

- a. Proposed fee proposal for complete project – assessment, design and construction documents ready for bid.
- b. Proposed fee for a construction cost estimate at completion of the construction documentation.
- c. Proposed fee for construction administration.
- d. Proposed fee for design of Alternate 1 – perimeter edge protection.
- e. Hourly rates for any additional as requested work.

Continued

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Q6. Will there be design review meetings during the project?

Response 6. While this is a fairly straight forward project and it is hoped that design can be completed within 2 months or so, it makes sense to have a meeting on site or virtual at the completion of SD, DD and CDs. CCAC will accommodate those meetings promptly at the notification by the design professional that they are ready.

Q7. Are there any environmental issues, such as asbestos, that the design professionals should be aware of?

Response 7. To the best of CCAC's knowledge there are no environmental issues with the existing roof. CCAC, in consultation with the design professional, may decide to take core samples to confirm.

See the attached sample roof photos.

See the attached sign-in sheets from the mandatory pre-proposal meeting.

End of Addendum 2

Sign addendum and return to the College with your response.

Company Name

Bidder's Signature

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Sample Roof/Parapet Photos (from Sept 2025)



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PRE-BID MEETING SIGN IN SHEET

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RFP 3158 - Architectural Services for Boyce Campus Roof
DATE: 2-2-26

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DATE: 2-2-26

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