

**Pennsylvania Western University  
Council of Trustees, Regular Quarterly Meeting**

Thursday, July 13, 2023  
2 p.m.

PennWest Edinboro, Frank G. Pogue Student Center  
405 Scotland Rd., Edinboro, PA 16444

**Meeting Minutes**

The Council of Trustees at Pennsylvania Western University met in regular session on Thursday, July 13, 2023, at the PennWest Edinboro campus at 405 Scotland Rd., Edinboro, Pa., and via Zoom. The meeting began at 2:02 p.m.

At the direction of Chair Pape, roll call attendance was taken. A quorum of trustees was present:

**ATTENDING**

Mark Bellini	Barry Niccolai
JD Dunbar	Representative Donna Oberlander (virtual)
Danny Jones	Kathy Pape
Patricia Kennedy	Larry Pickett
Rachel Kister	Sarah Seader (virtual)
Barbara Logue	Neil Weaver
Commissioner Larry Maggi	Sonia Yost

**ABSENT:** N/A

*Also in attendance: Lorraine Bernotsky, Interim President; James Geiger, Vice President for Advancement; Susanne Fenske, Vice President for Student Affairs, Institutional Effectiveness, and University Police; Daniel Engstrom, Interim Provost and Vice President for Academic Affairs; Scott Heinerichs, Special Assistant to the President; Fawn Petrosky, Vice President for Finance and Administration; Sarah Freed, Interim Vice President for Strategic Enrollment Management; Kelly Repinski, Vice President for University Affairs and Advocacy; Eric Guiser, Senior Associate Vice President for Human Resources; Molly Passmore, University Legal Counsel; Robin Weaver, PennWest Faculty Senate; Jackie Knaust, PennWest Faculty Senate; Peter Kuvshnikov, PennWest Faculty Senate; Sam Claster, Local APSCUF President, PennWest Edinboro.*

Upon calling the council to order, Chair Pape announced that the proceedings of the PennWest University Council of Trustees are recorded; therefore, public disclosure to those in attendance via verbal announcement and written public notice avoids any violation of the Pennsylvania Wire Tapping Act. The meeting was also being livestreamed over YouTube for the public.

**COUNCIL CHAIR REPORT** (Full report in video archive)

Chair Pape provided a report that highlighted internal governance structures; establishment of committees and defining mission, vision, and goals; and building formal lines of communication and partnerships with PennWest staff for enrollment-driven outcomes.

**PUBLIC COMMENT**

None.

**APSCUF COMMENT** (Full comments in video archive)

Dr. Sam Claster, local APSCUF president, provided comments on behalf of PennWest Edinboro.

**FACULTY SENATE REMARKS** (Full comments in video archive)

Dr. Peter Kuvshnikov provided remarks on behalf of Faculty Senate.

**STUDENT TRUSTEE REMARKS** (Full report in video archive)

Student Trustees Sarah Seader (California), Sonia Yost (Edinboro), and Rachel Kister (Clarion) provided reports on the status and activities at PennWest California, PennWest Edinboro, and PennWest Clarion.

**PACT REPORT** (Full report in video archive)

Trustees Oberlander, Bellini and Niccolai provided a PACT update.

**APPROVAL OF CONSENT AGENDA**

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**Action Item:**

Chair Pape requested a motion to approve the Consent Agenda as presented. Trustee Dunbar moved to accept it. Trustee Maggi seconded. Roll call vote was taken.

**Yays: All**

**Nays: None**

**Motion Carries.**

**UNIVERSITY REPORTS** (Full reports in video archive)

**1. ACADEMIC AFFAIRS COMMITTEE**

Dr. Daniel Engstrom presented an action item and provided an update on the division activity of Academic Affairs.

**Action Item: Faculty Senate Constitution and Bylaws**

Motion that the Council of Trustees approve the Faculty Senate Constitution and Bylaws. Trustee Jones moved to approve. Trustee Weaver seconded. Roll call vote was taken.

**Yays: All**

**Nays: None**

**Motion Carries.**

Dr. Sarah Freed presented on the division activities of Strategic Enrollment Management.

**2. STUDENT AFFAIRS COMMITTEE**

Dr. Susanne Fenske provided an update on the work of the Student Affairs Committee, and divisional updates regarding the Middle States Self-Study Design, 2023-2026 Strategic Plan, and police department reorganization.

**3. FINANCE AND ADMINISTRATION COMMITTEE**

VP Petrosky reported on quarterly contracts and purchases for the period of February 21, 2023, through May 20, 2023. Further division activity reported on year-end activities and department budgets.

**4. UNIVERSITY PRESIDENT'S REPORT** (Full report in video archive)

President Bernotsky gave the President's Report highlighting the upcoming Fall semester. The remainder of her report focused on the Order of Succession, as detailed in Board of Governors' Policy 1983-14-A: *Appointing Interim and Acting Chief Executive Officers*.

**Action Item: Order of Succession**

Motion that the Council of Trustees approve the Pennsylvania Western University Order of Succession, as presented, as required by Board of Governors' Policy 1983-14-A: *Appointing Interim and Acting Chief Executive Officers*. Trustee Niccolai moved to approve. Trustee Dunbar seconded. Roll call vote was taken.

**Yays: All**

**Nays: None**

**Motion Carries.**

**ADJOURNMENT**

Chair Pape called for a motion to adjourn the meeting. Trustee Bellini moved to do so. Trustee Maggi seconded. Roll call vote was taken.

**Yays: All**

**Nays: None**

**Motion Carries.**

The meeting adjourned at 3:06 p.m.

Meeting webcast is available [here](#).